

**Catholic Women's Guild
Event Summary**

Name of Event: Casino Trip	Date of Event: Sept 5, 2023
Location: Harrah's - Rincon	Approved Budget none

Publicity Efforts including timing: Email blast to Guild members. Announcement at Church. Phone calls to previous Casino trip attendees.

Revenue from Entrance Fee:

Fee: \$20.00				Refunds		Comp'd tickets:	
				XXX Yes	No	Yes	No XXX
Paid in advance		Paid at the door		Tx price	# of tix 12	Number of tickets:	
# of tx 69	Amt. \$1380	# of tx 2	Amt. \$40.00	\$20.00	Amt. refunded \$240	Nonw	
Total amount of revenue from Entrance fees minus the refunds: 59 people paid.					\$1180	No. of tickets paid by Square: None	

Revenue from Sales:

Raffle Tickets		Silent Auction & Food	
Raffle tickets paid by Square		Silent Auction paid by Square	
Total Sales	\$ 0	Total Sales	\$0

Expenses:

Required Deposit x's 2	\$ 1200	Honorarium	\$
Refund Deposit x's 2	\$-1200	Gifts	\$
Tables and chairs	\$	Stamps	\$
Candy	\$13.69	Art supplies	\$
Ice	\$4.59	Invitations	\$
Pastries	\$39.06	Comp'd tickets	\$
Potato Chips - variety	\$14.79	Hospitality	\$
Printing Costs - Flyers	\$	Square (fees)	\$
Paper Goods	\$	Flowers	\$
Bingo Prizes (CASH)	\$30	Other	\$
Total amount of expenses:			\$ 102.13
Cost per person:			\$1.73

Summary:

Revenue & Expenses	
Total Event Revenue + Donation:	\$1200.00
Total Event Expenses:	\$102.13
Variance	\$ 1,097.87

In-Kind Donations	
Cash	\$
	20
In Kind Donations	, \$ 85
Total	\$ 105

In Kind Donations

Description of item	\$ Amount	Donor
4 Gift Cards @ \$15 each (Raffle)	\$60.00	Theresa Velez
Ice Cream Sundae Set (Raffle)	\$25.00	Paula Mayfield
3 Crocheted throws (Raffle)	Unknown	Pat Gonzalez
Bottled Water (for guests)	Unknown	Theresa Velez
Framed Watercolor Painting (Raffle)	Unknown	K C Cordero
\$20 Cash donation noted above not included in this total.	Information only	K C Cordero
The 2 tickets purchased at Hawaiian Sunset Dinner at the auction for \$70.00 were donated back to the Guild and the seats were sold again. \$40 included in revenue.	Information only	Jose Luis Rodriguez
TOTAL	\$85.00	

Bingo Winners		
Linda Padilla	Juana Theresa Perez	Sharon Phillips
Julie Canelas	Unknown	Unknown

Raffle Winners		
Imelda Lopez	Alicia Torres	Oscar Macias
Mary Ellen Dunne	Debbie Garza	Hector Burrola
Sanaa Azizeh	Helen Jeffcoat	Carmen Olivas

Notes: Casino Trip was originally scheduled for August 22, 2023 but due to Hurricane Hilary it was rescheduled for Sept 5, 2023. When it was rescheduled, there were quite a few people who could not attend, which resulted in the majority of the refunds. At this time the funds from this outing will be allocated to the Guild's General Funds.

Comp Guests: None

This event was coordinated by: Imelda Lopez & Paula Mayfield

Individuals who paid and did not attend: Ana Alicia Cervantes, Cesar Cervantes, Marilyn Villa, M. Gomez

Event Summary completed by: Paula Mayfield & Dianna Hampton
Date completed: 09/29/2023

Event Debrief: *(At minimum there should be two debriefings; one with the subcommittee who did the work, and another debrief with the board)*

What went well?

What changes or improvements can be made?

Lessons learned for future events